



## **MIFF Volunteer Terms of Engagement**

### **FILMFEST LIMITED**

ABN 12 006 391 902 (“**MIFF**”, “**Organisation**”)

1. You hereby agree to provide your voluntary services to MIFF from Thursday 1<sup>st</sup> August 2018 – Sunday 18<sup>th</sup> August 2019.
2. You will report directly to the Venue Coordinators at each venue, and the festival Volunteers Manager, Operations Manager, Venues Manager, and Assistant Venues Managers (where applicable). Such MIFF personnel shall hereafter be referred to as your “Supervisor”.
3. You acknowledge and agree that you will undertake your volunteer services in accordance with all of MIFF’s standard operating policies and procedures (as provided to you by MIFF or as explained to you by your Supervisor). You will additionally undertake your volunteer services in accordance with all reasonable directions given to you by your Supervisor.
4. Rendering your voluntary services whilst under the influence of alcohol or drugs will result in Filmfest Limited immediately ending your volunteer relationship with MIFF.
5. You acknowledge that MIFF relies on their volunteers arriving to their volunteer attendances on time. In the event that you fail to arrive on time to perform your volunteer services on two (2) or more occasions, MIFF reserves its right to end your volunteer relationship with MIFF.
6. Volunteers are expected to respect the Organisation’s procedures and policies and you agree to conduct yourself in an appropriate manner.
7. You acknowledge and agree that during your time as a MIFF volunteer you will not promote, or cause to be promoted, any businesses or events at any MIFF venue or function without the express prior authorisation of MIFF management and that non-compliance with this clause will result in immediate termination of your volunteering with MIFF.
8. As a volunteer, you will be covered by MIFF’s Insurance Policy with Aon Risk Services Australia Ltd, as varied from time to time. In the event that you have any pre-existing health conditions or issues, it is a requirement that these are fully disclosed by you to ensure that you and any conditions or issues are fully covered by MIFF’s insurance. In the event that any pre-

existing conditions or issues would not be covered by MIFF's insurance, you will be required to sign a release in favour of MIFF accepting any risk that may arise from the performance of your volunteer services. If you fail to disclose any pre-existing health conditions or issues and as a result, MIFF's insurance does not extend to coverage of you or such pre-existing health conditions or issues, you will be solely liable for all costs of treatment related to such pre-existing health conditions or issues and you shall fully release and indemnify MIFF against the same.

9. You acknowledge and agree that you are not entitled to the payment of any remuneration including salary or superannuation with respect to any services provided to the Organisation.
10. You agree and acknowledge that as a volunteer, you are not entitled to the benefit of any statutory entitlements applicable to any employee of the Organisation, such as annual leave, personal leave or long service leave.
11. You acknowledge and agree that during your time as a volunteer with MIFF, you may be photographed or recorded and that such photographs or recordings may be used by MIFF in MIFF's promotional materials. You hereby consent to the use of your name and likeness being used in connection with such promotional materials and agree that you shall have no right to pre-approval of, nor any entitlement to payment for any such use.

You acknowledge and agree that as a volunteer, you are not under any obligation to provide the services to the Organisation at any particular time, or at all and you may end the volunteer relationship with MIFF at any time.

### **Volunteer Benefits**

The Organisation may, in its absolute discretion, determine to award the following items to you during your time as a volunteer with MIFF:

- An official Festival T-shirt
- An official Festival identification pass
- 4 single session Admit One tickets on volunteer briefing day and a further one, allocated at the end of each shift attended
- Entry to the end of Festival volunteer party
- Discounts on food and beverage in selected Festival venues
- Daily entry to the Volunteer Secret Screenings (announced daily in the volunteer newsletter)

Awarding of the above listed items shall be in MIFF's sole discretion and subject to availability of such items. You shall have no fixed entitlement to receive any of the items and receipt by you of any such item(s) shall not constitute payment for the volunteer services provided.

### **Confidential Information Policy**

1. You acknowledge that you may be given access to or obtain information which is confidential and that such confidential information is of considerable commercial value to the Organisation.
2. You agree that you will not disclose, divulge, sell or communicate to any person any confidential information that may come to your knowledge in the course of your engagement with MIFF, unless expressly authorised by MIFF or required by law or court order.
3. You will not use, or attempt to use, confidential information for your own or any other purposes, or in any manner that may injure or cause loss directly or indirectly to MIFF and/or its business.

### **Electronic Acknowledgment**

I hereby electronically accept MIFF's arrangement as a volunteer, and the terms and conditions as set out in these terms of engagement.

Application execution acknowledged via electronic acceptance.